Changing the Term and printing schedule

*If you are printing from a campus desktop computer:

1. Go to your student profile in your portal account

2. On the left side of the screen, above your picture, change the term and year to print the correct schedule.

3. Once you have done that, look on the left side of the screen (this time under your picture) for student schedule.

4. Click student schedule.

5. Save your schedule as a PDF before saving or emailing.

You may hand it in to Mr. Doug McClain or the Work-study, or Email it to him at dmcclain2@una.edu

Failure to hand in a concise schedule will result in non-payment

Prior to starting your first semester at UNA you must hand in a Veteran's Benefits Certification work-sheet sent to you by the VA.

Office Number is 256-765-4746, if you have any questions or trouble finding your schedule please don't hesitate to contact us, or if you have any other questions.